

**The Annual Meeting of Brington Parish Council will take place on
Wednesday May 15th 2019 at 7.45 pm in the Reading Room**

To members of the council: You are hereby summoned to attend the Annual meeting of Brington Parish Council on Wednesday 15th May 2019 at 7.45 in the Reading Room

Ann Gilbert
Clerk

- 14/19.20 To elect the Chairman of the council for the period May 2019 to May 2020 and sign a Declaration of Acceptance of Office
- 15/19.20 To appoint a Vice Chairman
- 16/19.20 To receive and approve apologies for absence
- 17/19.20 Members are requested to make any declarations of personal or prejudicial interests relating to items on this agenda.
- 18/19.20 To review and agree Councillors' responsibilities
- 19/19.20 To review and adopt/re-adopt the following policy documents, previously circulated
Standing Orders
Financial Regulations
- 20/19.20 To review the appointment of the internal auditor and terms of reference
- 21/19.20 Members of the public are invited to address the council (3 mins per person, limited to 15 minutes)
- 22/19.20 To approve and sign as correct the Minutes of the Ordinary Meeting of the Parish Council held on 17th April 2019
- 23/19.20 Actions from Previous Minutes (not covered on agenda and for report only)
Obstructed footpath outside the Althorp Coaching Inn
- 24/19.20 Planning
To discuss any general planning matters
- 25/19.20 Highways
Discussion on the response from Highways on the Speed Reduction application on the C5
- 26/19.20 Kimbells Field
Discuss a proposal to fit a padlock to the five barred gate

27/18.19 Replacement Bus Service

- a. Responses from Whilton & Norton PC's regarding a request for financial support for a pilot DACT service
- b. Reaction to the Business Plan on the Demand Responsive Bus Service

28/19.20 Litter Picking Equipment for Brington

Cllr. Bright will speak to this item

29/19/20 Dog Waste Bins

The Clerk to update

30/19.20 PC Website & Email

To Note Councillors may have noted that there was recently an interruption in service of three days from the PC's provider HCI Data, due to a DDoS attack on the server. There was no data loss and normal service has now been resumed.

31/19/20 Finance

- a. End of Year accounts
- b. Audit - Internal Report
- c. Annual Governance & Accountability Return - Annual Governance Statement to be approved and signed
- d. Accounting Statements to be approved and signed
- e. Declaration of Exemption and signing of the Certificate of Exemption
- f. Reconciliation of bank account as detailed in the appendix to the agenda, confirmed by the bank statements and examined by the Financial Overseer
- g. Accounts for payment in May as detailed in the agenda
- h. Clerk's hours and overtime

31/19.20 Date of next meeting and items for the agenda

The next meeting of the Parish Council is Wednesday 19th June 2019 – items for the agenda to be received by Tuesday 11th June 2019

Appendices to accompany the Agenda for 15th May 2019

Appendix ref: Finance Bank Account Reconciliation & Schedule of Payments

Opening Balance (Current Account)	1,112.02
Balance in Current Account YTD	728.05
Value of cheques yet to clear	1,503.54
Reserve account balance YTD	21,284.65
<u>Expenditure to date (exc. VAT)</u>	<u>2,978.27</u>

Bills and/or Accounts Waiting Authorisation to Pay

Date	Payee	Invoice Number	Statutory Power	Description	Cheque No	Total
28.04.19	A Gilbert	May	S112, LGA 1972	Clerk's salary	SO	418.02
28.04.19	Thomas James	May	S112, LGA 1972	KF Caretaker	SO	20.00
28.04.19	Tobes Millar-Harvey	May	S112, LGA 1972	New LBPF Caretaker	SO	20.00
28.04.19	Peter leyden	May	S112, LGA 1972	Deputy Caretaker	SO	15.00
28.04.19	HMRC	May	S112, LGA 1972	Deputy Caretaker	BT	54.60
12.04.19	NCALC	7429	S112, LGA 1972	M'ship & audit fee	BT	461.84
30.04.19	R&G	114820	LGA 1972 S143	Mowing	BT	86.08
07.05.19	Aylesbury Mains	19101	PCA 1957 S3	Disconnect St lt 28, Main St, Gt. Brington	BT	408.00
06.05.19	RRMC	190407	S133, LGA 1972	RR hire for Chris Heaton-harris mtg	BT	20.00
					Total	1,503.54